

<b>Title:</b>	<b>PRIVACY POLICY STATEMENT</b>	<b>REF NO: BHCC PS 03</b> Page 1 of 1 Page/s
<b>Area:</b>	Bridges Health & Community Care Ltd	<b>Distribution:</b> All Facilities
<b>Approved by:</b>	<b>Sharon Sarah</b> Chief Executive Officer	<b>Responsible for Review:</b> Quality Manager

VERSION CONTROL					
Original Date	Version Number	Description of Changes Made	Who By	Date	Next Planned Revision Date
10/2019	1.0	New Policy Statement	Quality Manager	10/2019	10/2023
	2.0	Review of Policy Statement – New Logo	Quality Manager	11/2020	11/2024

Bridges Health & Community Care Ltd complies with the Privacy Act 1988 (cth) <https://www.legislation.gov.au/Details/C2020C00025> and its amendments as required and any other relevant Qld legislation.

The Act is an Australian law which regulates the handling of personal information about individuals. This includes the collection, use, storage and disclosure of personal information, and access to and correction of the information. The Privacy Act includes 13 Australian Principles that apply to the handling of personal information by most Australian and Norfolk Island Government agencies and some private sector organisations.

Bridges Health & Community Care Ltd complies with the thirteen (13) Privacy Principles (APPS) <https://www.oaic.gov.au/privacy/australian-privacy-principles/> (APP) listed below:

- APP 1 - Open and transparent management of personal information
- APP 2 - Anonymity and pseudonymity
- APP 3 - Collection of solicited personal information
- App 4 - Dealing with unsolicited personal information
- APP 5 – Notification of the collection of personal information
- APP 6 - Use or disclosure of personal information
- App 7 - Direct marketing
- App 8 - Cross-border disclosure of personal information
- APP 9 - Adoption, use or disclosure of government related identifiers
- APP 10 - Quality of personal information
- APP 11 - Security of personal information
- APP 12 – Access to personal information
- APP 13 – Correction of personal information

Bridges Health & Community Care Ltd has in place a Data Breach Response Plan which is to be activated if an eligible data breach occurs. The plan defines what an eligible breach is and the process for notification. Bridges Health & Community Care Ltd complies with the Privacy Amendment (Notifiable Data Breaches) Bill 2018 and follows the Data Breach Notification Guide: A Guide to the Handling of Personal Information Security Breaches, Aust Government.